



PCE Europe

European Network
for Person-Centred and Experiential
Psychotherapy and Counselling

Chapter of the World Association for
Person-Centered and Experiential
Psychotherapy and Counseling (WAPCEPC)

www.pce-europe.org

BYLAWS

of PCE Europe.

European Network for Person-Centred and Experiential Psychotherapy and Counseling

The Bylaws in their present form were agreed at the 2nd General Assembly on September 26, 1999 in Athens, Greece and modified at the GA on June, 30, 2010 in Rome and at the Extraordinary GA on April 25, an online session.

§ I. MEMBERSHIP, DELEGATES, GUESTS

1. Persons can be delegated by up to two members.
2. Members have to nominate at least one delegate and notify the Board of this nomination and any subsequent change.
3. Guests can be invited to the General Assembly, or parts of it, on the decision of the Board or the General Assembly. They can speak but have no vote.
4. Delegates of European organisations which are not (yet) members of PCE Europe are welcome to participate as a guest at one General Assembly. They can be excluded from a part of the meeting by a decision of the General Assembly. They cannot vote.
5. All applications for membership must be submitted to the Board.
6. A member can leave at the end of each calendar year with three months prior notification.
7. It is the responsibility of the members to reimburse the expenses of their own delegates.

§ II. GENERAL ASSEMBLY

1. If a consensus cannot be reached at elections, or when changing the Statutes or the Bylaws, a two thirds majority is required in the second vote. If there are more candidates than places those with the most votes will be admitted.

2. Other decisions are made unanimously whenever possible. A consensus is a result without a vote against; an abstention does not hinder the consensus. If a consensus cannot be reached one further vote will be held, with a discussion before the second vote is taken. In the second round a majority decision is accepted.
3. On the demand of the Board or of at least five members of the Association an Extraordinary General Assembly has to be convened by the Board within a period of four months. The members have to be informed about the date at least three months in advance.
4. Items for the agenda can be proposed by any member and must be sent to the Board not later than four months before the meeting in order to be put on the first provisional list. This first provisional agenda will be sent to members not later than three months prior to the General Assembly along with all necessary supporting information including the invitation to the next General Assembly. Later suggestions, which can be proposed right up until the beginning of the meeting, are put on a second provisional list. The final list of items for the agenda is decided by the General Assembly.
5. If an item was part of the first provisional list the delegates of the members are expected to have their organisations' mandate on the subject by the time of the General Assembly. If an item was not part of the first provisional list the delegates are free (a) to decide or (b) to request the postponement of the vote or (c) to decide provided that the Association ratifies the provisional decision. In the latter case the vote becomes definite if the Board is not notified otherwise in writing or electronically within two months of the General Assembly. Decisions limiting the rights of the members require the ratification of the members to become effective in any event.

§ III. BOARD

1. The Board can transfer tasks to other delegates of a member organisation.
2. In addition to the tasks referred to in Statutes § X, the Board immediately after its election by the General Assembly designates - the co-ordinator (Chair) of the Board, the Treasurer (responsible for finances and bookkeeping) and the Secretary. Furthermore the Board is responsible for:
 - external relations
 - correspondence issues
 - membership issues
 - the contact to umbrella organisations
 - the preparation of the agenda of the General Assembly
 - the facilitation and leading of the General Assembly
 - the minutes of the General Assembly.
3. If a member of the Board resigns his or her post the Board can co-opt another people, who must be ratified by the next General Assembly.
4. The Board meets whenever necessary, usually 10 times a year via electronic media.

5. The Board reaches decisions in the same spirit and manages the process in the same manner as the General Assembly.
6. Voting can also be carried out by mail, e-mail and video conference.
7. Essential decisions which go beyond the normal authority of the Board must be ratified by the next General Assembly.
8. Financial transactions in excess of 1.500 Euro need to be authorised by the Treasurer and the Chair.
8. The members of the Board are granted a contribution towards their expenses provided that PCE Europe's financial situation allows it.

§ IV. THE AUDITORS

1. The Auditors must not belong to the same organisation as the Treasurer.
2. They submit a report to the General Assembly with a proposal to accept or reject the financial statement and the budget.

§ V. ADMISSION AND MEMBERSHIP FEE

1. The membership fee is decided by the General Assembly at the suggestion of the Board. If no decision is made the membership fee remains unchanged.
2. It has to be paid during the first three months of the calendar year.
3. New members have to pay an admission fee at the level decided by the General Assembly, at the suggestion of the Board.
4. The annual membership shall be increased by the rate of inflation within the European Union.
3. The principle of local autonomy is maintained. The authority of PCE Europe can only be applied to its composition, to its collaborative procedures and to its external relationships. It also applies to questions concerning the European Certificate of Psychotherapy. Any other decisions limiting the rights of national organisations require the ratification of the members to become effective.

NOTE

Membership fee depends on the size of the organisation. Starting 2010 it is 100 / 200 / 250 / 350 / 500 Euro annually, depending on the size of the organisation.

The admission fee is 150 Euro.