

## **Minutes PCE Board Meeting – Skype**

**09.01.2017 (19h)**

**Present:** Daniela Rös, Florent Berthéas, Georgeta Niculescu, Elektra Diakolambrianou

**Absent:** Peter Tossmann

**Minutes:** Elektra

### **1. The minutes from board meeting in December were agreed**

To be published on website.

(Action: Florent)

### **2. Feedback on the newsletter + missing contacts**

Elektra sent out the newsletter to the members list. Some e-mails were returned because either the e-mails were not correct or their mailbox was full (total: 6). Only a few people replied (4) but the feedback was overall very positive, regarding the work that the board is doing as well as its decision to approach members more directly by e-mail and not only by uploading news on the website.

### **3. Questionnaire for the certificate – summary, online version**

It will be turned into a Google Form (Georgeta) and then sent to associations as well as individuals (Daniela) and uploaded on the facebook page (Florent).

(Actions: Georgeta, Daniela, Florent)

### **4. Questionnaire for the members**

Georgeta has created a related document in Dropbox for members to study and suggest questions.

(Action: Board)

### **5. Video project**

The video project should continue to be “teased” on the facebook page.

(Action: Florent)

### **6. Facebook progress**

There was discussion about what content to post on the facebook page (events, articles, videos, anything related to PCE as long as it is in English), as well as for the need to change the cover photo into something more representative of PCE. An e-mail thread will be created for board members to suggest new cover photos.

(Action: Elektra)

## **7. EAC developments summary**

Sylvia has explained to EAC we have no individual membership and EAC is willing to discuss this particularity. She had a Skype meeting with the president of EAC, who is willing to communicate with the PCE-Europe board to discuss our vision and expectations. The Skype meeting should be arranged.

(Action: Daniela, Georgeta)

## **8. Checking of certificates payments (email by Sylvia)**

Information on the back-end of the website should be checked.

(Action: Florent)

## **9. Website error**

A website error was pointed out by a member and needs to be corrected.

(Action: Daniela)

**Next board meeting 6.2, 19h (CET)**